RESOLUTION NO. 2016-12-06

RESOLUTION OF THE BOARD OF DIRECTORS OF DENVER CONNECTION WEST METROPOLITAN DISTRICT PROVIDING POLICY REGARDING RECORDING OF PUBLIC AND EXECUTIVE SESSION MEETINGS

A.   The Denver Connection West Metropolitan District (the "**District**") is a duly organized and validly existing special district, quasi-municipal corporation and political subdivision of the State of Colorado pursuant to Title 32, Colorado Revised Statutes.

B.   The District is subject to and desires to comply with Section 24-6-401, *et seq.*, C.R.S. (the "**Open Meetings Law**"), as may be amended from time to time, which provides that formation of public policy is public business and may not be conducted in secret.

C.   Section 32-1-1001(1)(m), C.R.S., authorizes the District's Board of Directors (the "**Board**") to adopt, amend and enforce bylaws and rules and regulations for carrying out the business, objects and affairs of the Board and the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Denver Connection West Metropolitan District that from this day forward the District's Policy Regarding Recording of Public and Executive Session Meetings is as follows:

1.   The Board shall use written summary minutes as the manner and media for recording its regular and special public meetings.

2.   To the extent required by Section 24-6-402(2)(d.5)(II)(A), C.R.S, the Board shall electronically record executive session meetings by use of a cassette tape recorder.

3.   The Board shall retain executive session meeting records for ninety (90) days after the date of such executive session in compliance with Section 24-6-402(2)(d.5)(II)(E), C.R.S.

4.   The District's custodian of records shall destroy such executive session meeting records upon expiration of the ninety (90) day retention period.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO RESOLUTION PROVIDING POLICY REGARDING RECORDING OF PUBLIC AND EXECUTIVE SESSION MEETINGS]

RESOLUTION APPROVED AND ADOPTED ON December 9, 2016.

DENVER CONNECTION WEST METROPOLITAN DISTRICT

By: _____
     President

Attest:

_____
Secretary