

DENVER CONNECTION WEST METROPOLITAN DISTRICT

P.O. Box 351929
3051 W. 105th Avenue
Westminster, Colorado 80031
Tel: 303-359-9330
<https://dcwmd.colorado.gov/>

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Jeff Hall	President	2025/May 2025
Tina Woodard	Secretary	2027/May 2025
Shawn Hampleton	Treasurer	2025/May 2025
Vacant		2027/May 2025
Vacant		2027/May 2025

DATE: November 28, 2023
TIME: 6:00 P.M.
PLACE: Via Zoom

1. To attend via Zoom Videoconference, use the following link:

<https://us02web.zoom.us/j/85995085042?pwd=V21vTDNzWEYzekZkNnI4MWdWNWY2Zz09>

2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:

- a. Meeting ID: 859 9508 5042**
- b. Passcode: 528454**

I. ADMINISTRATIVE MATTERS

A. Confirm quorum and present disclosures of potential conflicts of interest.

B. Approve agenda; confirm location of meeting and posting of meeting notice.

C. Review and consider approval of the minutes from the September 26, 2023 Regular Meeting, the October 24, 2023 Special Meeting and the October 25, 2023 Work Session (enclosures).

- D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates for the 4th Tuesday every other month, and consider adoption of Resolution No. 2023-11-01; Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices [dates: 1/23, 3/26, 5/28, 7/23, 9/23, 11/26 at 6:00 p.m.] (enclosure).
-
-

E. Insurance Discussion

1. Cyber Security and Increased Crime Coverage.
 2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 3. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2024.
-
-

II. PUBLIC COMMENT

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
-
-

III. FINANCIAL MATTERS

- A. Review and consider acceptance of unaudited financial statements for the period ending September 30, 2023, and Schedule of Cash Deposits and Investments dated September 30, 2023, updated as of November 14, 2023 (enclosure).
-
-

- B. Review and consider approval and/or ratification of the payment of claims for the period of September 15, 2023 through November 14, 2023 (enclosure).
-
-

- C. Discuss and consider approval of November 2023 Advance Request and Project Fund Requisition from the District’s Limited Tax (Convertible to Unlimited Tax) General Obligation Improvement Loan Series 2022A-2.
-
-

- D. Conduct Public Hearing to consider amendment of the 2023 Budget and consider adoption of Resolution No. 2023-11-02; Resolution to Amend the 2023 Budget (enclosure).
-
-

- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-03; Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution No. 2023-11-04; Resolution to Set Mill Levies (enclosures – preliminary AV, draft budget, Resolutions).
-
-

- F. Discuss and consider adoption of Resolution No. 2023-11-05; Resolution Authorizing Adjustment of the Maximum Debt Mill Levy in Accordance with the Service Plan (enclosure).
-
-

- G. Review and consider adoption of Resolution No. 2023-11-06; Resolution Authorizing Imposition of a Modified Operations Mill Levy in Accordance with the Service Plan (enclosure).
-
-

- H. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
-
-

- I. Review and consider approval of Special Districts Master Service Agreement and Special Districts Preparation Statement of Work between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (enclosures) and appoint District Accountant to prepare 2025 Budget.
-
-

- J. Discuss statutory requirements for an audit and consider engagement of Dazzio & Associates, PC to perform the 2023 Audit (enclosure).
-
-

IV. LEGAL MATTERS

- A. Discuss status of District’s Acquisition of Certain Property from William Lyon Homes, Inc.
-
-

- B. Review and consider approval of Task Order No. 3 under the Master Service Agreement for Design Services with Norris Design, Inc. in the amount of \$6,000 (enclosure).
-
-

- C. Discuss Limited Property Tax Supported Special Revenue Bonds, Series 2023.
-
-

- D. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
-
-

- E. Discuss and consider adoption of Resolution No. 2023-11-07 Amending Policy on Colorado Open Records Act Requests (enclosure).
-
-

V. OPERATIONS AND MAINTENANCE

- A. HUB and Pool Matters.

1. Discuss HUB and pool staffing.
-

2. Review, discuss and consider approval of the proposed Fourth Amended and Restated District Facilities Rules and Regulations.
-

3. Discuss security services at the HUB and pool and consider approval of service agreements with ETG Systems, Inc. and United States Protective Service LLC (enclosure).
-

- B. Review and consider approval of Task Order No. 5 to Master Service Agreement for Design Services between the District and ETG Systems, Inc., in the amount of \$2,492.34 (enclosure).
-
-

- C. Discuss responses to Request for Proposals for 2024 Landscape Maintenance Services and warranty replantings from BrightView Landscape Services, Inc., Emerald Isle Landscaping, LLC d/b/a Tendit Group Landscaping Colorado, High Plains Landscape & Water Systems, LLC, Keesen Landscape Management, Inc., and Landtech Contractors, Inc., review comparison chart, and consider approval of a Service Agreement for 2024 Landscape Maintenance Services (enclosure).
-
-

VI. COVENANT ENFORCEMENT / DESIGN REVIEW

- A. Community Manager’s Report (enclosure) / Violation Report.
-
-

- B. Update from Architectural Review Committee (“ARC”)
-
-

- C. Update from Social Committee
-
-

VII. OTHER BUSINESS

- A. Acknowledge Annual Meeting and publication of same as required under the Service Plan.
-

- B. Discuss rescheduling or cancelling Work Session scheduled for Tuesday, December 26, 2023, at 6:00 p.m. via Zoom.
-

- C. Confirm quorum for next Regular meeting scheduled for Tuesday, January 23, 2024, at 6:00 p.m. via Zoom and direct publication of Notice of Annual Meeting as required under the Service Plan (publish 30-60 days prior to meeting).
-

VIII. ADJOURNMENT - There are no more regular meetings scheduled in 2023.